

**Idaho Board of Registration of Professional Engineers
and Professional Land Surveyors**

Agency Strategic Plan

For Fiscal Years Ending June 30, 2008 - June 30, 2011

Signed:_____

David L. Curtis, P.E., Executive Director

Date:_____

Approved:_____

Scott McClure, P.E., Chair

Date:_____

**STRATEGIC PLAN
OF THE
IDAHO BOARD OF REGISTRATION OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

MISSION STATEMENT

Our mission is to safeguard life, health and property of the public by assuring that those who practice the professions of engineering and land surveying are licensed and attain and maintain competence in those professions.

Statement of the Core Functions of the Board:

**Information Sharing and Liaison
Enforcement
Professional Relations with other Groups
Licensure
Legislative Activities
Board Operations**

**GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
In support of the Mission and the Six Core Functions of the Board**

GOAL 1: Raise public awareness of our purpose and communicate the Board's mission to protect the public.

OBJECTIVE A: Have Board Members and Staff make presentations to organizations such as the legislature, county recorders, city officials, student groups, professional societies and professional conferences.

MEASUREMENT: The number of presentations made to organizations with a target of thirty (30) a year.

OBJECTIVE B: Publish and distribute a quality NEWS BULLETIN to the license and certificate holders, and include, as appropriate, building officials, county recorders, county assessors and legislators on mailing lists for NEWS BULLETINS, law pamphlets, and other Board communications.

MEASUREMENT: Whether or not at least two (2) NEWS BULLETINS are published and distributed to the public officials and appropriate recipients (measured as accomplished or not accomplished).

GOAL 2: Inform the registrants and certificate holders of the activities, decisions of and interpretations made by the Board.

OBJECTIVE A: Conduct Board meetings, workshops, and hearings throughout the State.

MEASUREMENT: How many meetings are held in Boise and how many meetings are held within Idaho outside Boise with a target of four (4) meetings in Boise and two (2) meetings in Idaho outside Boise.

GOAL 3: Effectively and consistently enforce the laws and rules and administer discipline.

OBJECTIVE A: Undertake a survey of license holders to determine if the current Board practices and procedures of enforcement and discipline are as effective and consistent as possible.

MEASUREMENT: The survey is to be completed by January 2009 with results and recommendations made to the Board in June 2009. Request for program enhancement funding from the Legislature to be requested in FY 2009 Budget request.

GOAL 4: Effectively administer the issuance and renewals of licenses and certificates.

OBJECTIVE A: Monitor and evaluate the issuance and renewal process and implement improvements as necessary.

MEASUREMENT: An annual report will be made to the Board regarding applicant evaluations of the process and recommended improvements for the Board to determine future actions.

OBJECTIVE B: Establish a standard for consistently evaluating experience portfolios submitted by applicants to the Board and communicate that standard to the applicants.

MEASUREMENT: A standards document is to be completed and posted on the Board website by July 2008.

GOAL 5: Maintain annual legislative activity and gather input from stakeholders.

OBJECTIVE A: Engage professional engineers and professional land surveyors and related professionals in an ongoing review of, and proposed changes to, relevant Idaho Code and on-going legislative issues including making consistent the reference to licensee, registrant, certification and related terms in Idaho Code.

MEASUREMENT: Timely reports to the Board of the need for proposing changes to the Legislature with a target of presenting legislation to the 2008 Legislature.

GOAL 6: Maintain Board Operations that ensure effective, efficient and timely management and implementation of all Board functions.

OBJECTIVE A: Integrate the Deputy Director into the operations of the Board.

MEASUREMENT: Whether or not the complaints are handled in a timely manner with a target of reducing the average time to a maximum of six (6) months measured beginning when the investigation is authorized, by June 30, 2008.

OBJECTIVE B: Cross train personnel to assure that vacancies and absences do not unnecessarily disrupt effectiveness.

MEASUREMENT: Whether or not desk-manuals and a list of cross training needs are created with a target of completing them by June 30, 2007.

OBJECTIVE C: Train new staff employee in areas of investigations/law enforcement and digital records conversion.

MEASUREMENT: Whether or not the new staff is trained and efficient in these areas based on performance assessment of the Director.

Benchmarks: The National Council of Examiners for Engineering and Surveying has adopted a Position Statement which states “In order to facilitate the mobility of qualified professional engineers among jurisdictions, NCEES supports and promotes expedited comity licensure by all Member Boards for any professional engineer with a current Council Record who has been determined by NCEES to be a Model Law Engineer. NCEES supports and promotes the adoption of procedures by all jurisdictions to facilitate and achieve comity licensure of NCEES Model Law Engineers in any jurisdiction within one week of receipt of a completed application and the Council Record, provided that the jurisdiction statutes do not prohibit such expedited comity licensure.”

Key factors that are outside of the control of the Board which may affect the achievement of the Board’s goals:

Level of appropriation by the Legislature

Action of the Legislature on suggested amendments

The number of applicants who seek certification or licensure

The number and severity of complaints and subsequent disciplinary actions